

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 JANUARY 2013 TO 30 APRIL 2013**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 JANUARY 2013 TO 30 APRIL 2013**

	<b>MATTER TO BE DECIDED</b>	<b>DECISION MAKER AND DATE</b>	
1	To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board	Not before 1st February, 2013
2	Capital Programme 2013-14	Executive Board	24 January 2013
3	Re-Designation of Ashley School	Executive Board	24 January 2013
4	14-19 Strategic Commissioning Statement 2013-14	Executive Board	28 February 2013
5	Public Consultation on the Adoption of the Housing Strategy 2013-16	Executive Board	24 January 2013
		Executive Board	Not before 1st May, 2013

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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### Children Young People and Families Portfolio

To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board Not before 1st February, 2013		Schools and Riverside College; Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Enterprise.	Raising the Participation Age: supporting local areas to deliver DCSF 2009 www.dcsf.gov.uk; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; www.dscf.gov.uk	Ann McIntyre <a href="mailto:ann.mcintyre@halton.gov.uk">ann.mcintyre@halton.gov.uk</a>
Capital Programme 2013-14	Executive Board 24 January 2013	Approval of the allocation of Capital Programme for 2013-14.	Schools have been consulted.  Any person wishing to make representations, should do so in writing to Gerald Meehan, Strategic Director, Children	Executive Board report; List of School Projects	Katrina Hall <a href="mailto:katrina.hall@halton.gov.uk">katrina.hall@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			and Enterprise, Municipal Building, Kingsway, Widnes WA8 7QF by 22 January 2013.		
Re-Designation of Ashley School	Executive Board 24 January 2013	To consider the outcome of the consultation on the re-designation and age range of Ashley School.  Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise, Municipal Building, Kingsway, Widnes WA8 7QF by 30 December 2012.	Schools, parents, health bodies, pupils, neighbouring authorities and other stakeholders, by letter, reports and public meetings.	NAS Review and Halton Borough Council Development Plan 2012; Executive Board report of 18 October 2012	Steven Nyakatawa <a href="mailto:steve.nyakatawa@halton.gov.uk">steve.nyakatawa@halton.gov.uk</a>
14-19 Strategic Commissioning Statement 2013-14	Executive Board 28 February 2013	To ratify the 14-19 Strategic Commissioning Statement for 2013-14.	All groups listed have had the opportunity to review the statement and provide feedback before the final report is presented	paper to Executive Board; 14-19 Strategic Commissioning Statement 2013-14; Apperndix 1 Strategic Analysis and Appendix 2	Gerald Meehan <a href="mailto:gerald.meehan@halton.gov.uk">gerald.meehan@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>to Executive Board:</p> <p>Apprenticeship Strategy Group; Young People Not in Education or Training (NEET) Strategy Group; NEET Vulnerable Young People Group; Employment Learning and Skills Department; Children and Enterprise Senior Management Team; Children's Trust Children's and Families Commissioning Group; 11-19 Partnership</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise, Municipal Building,</p>	<p>Summary of Options of 14-19 Strategic Commissioning Statement 2013-14</p>	

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Kingsway, Widnes WA8 7QF by 15 February 2013.		

### Neighbourhood, Leisure and Sport Portfolio

Public Consultation on the Adoption of the Housing Strategy 2013-16	Executive Board 24 January 2013  Executive Board Not before 1st May, 2013	To decide whether to adopt the Housing Strategy 2013-16 as a draft for public consultation.	External partners including Registered Providers of social housing, PCT, Police, Cheshire Fire and Rescue, Job Centre Plus and for comment through established partnership structures such as the Halton Strategic Partnership and Halton Housing Partnership. A copy will also be posted on the Council's website for public comment.  Any person wishing to make representations should do so in writing to Joanne Sutton, Principal	Halton Housing Strategy 2013-16 consultation draft; Halton Housing Strategy 2013-16 evidence paper consultation draft	Joanne Sutton  <a href="mailto:joanne.sutton@halton.gov.uk">joanne.sutton@halton.gov.uk</a>
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Policy Officer, Runcorn Town Hall, Heath Road, Runcorn WA7 5TD by 15 March 2013.		

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Adults Portfolio Holder – Councillor Wright

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton